

THE TAUM SAUK FUND, INC.

2020 Grant Program Guidelines

MISSION:

The mission of the Taum Sauk Fund, Inc. is “to engage in, fund, carry on, conduct, or take part in programs, projects, and services designed to improve, protect and/or restore tourism and economic development in Reynolds County, one of the areas in Missouri commonly accepted to have been most affected by the December 2005 breach of the Taum Sauk Reservoir.”

FUNDING GUIDELINES:

Approximately \$200,000 of grant funds is expected to be awarded during the calendar year 2019 for distribution in 2020. Each organization can submit only one application during this funding cycle. Grants more than the stated amount can be extended for more than one year.

USE OF GRANT FUNDS:

The key factor in determining support will be the applicant’s explanation of how the funds will improve, protect and/or restore tourism or economic development in Reynolds County.

TIMETABLE:

Applications Available	July 8, 2019
Application Deadline	September 16, 2019, by 4:00 pm
Anticipated Award	November 21, 2019
Contract Signing	December 2019 Meeting- TBD

RIGHT TO REJECT:

The Taum Sauk Board reserves the right to:

- Reject any or all applications submitted
- Request additional information from any or all respondents
- Negotiate modifications to a respondent’s application prior to final award for obtaining best and final offers
- Approve subcontractors proposed or utilized in carrying out the scope of the work.
- Fund an application partially one year, and possibly fund the remaining request the following year.

HOW TO APPLY:

An original and five copies of the proposal **must** be received at the following address by 4:00 pm on September 16, 2019:

The Taum Sauk Fund, Inc.
54779 Hwy. 21
Ellington, MO 63638
573-714-3664

PROPOSAL NARRATIVE INSTRUCTIONS:

- The Proposal Narrative cannot exceed ten (10) typewritten pages.
- The Application Narrative must be typed on standard white paper, single spaced with a minimum of 11-point font and one-inch margin.
- Do not staple or use any special folders or bindings to enhance the presentation of your proposal.
- Applicants must submit one (1) original and five (5) copies of the application cover sheet, proposal narrative, and budget sheet.

THE PROPOSAL NARRATIVE MUST INCLUDE THE FOLLOWING INFORMATION:

A. EXECUTIVE SUMMARY

1. Provide a one-paragraph description of the organization and the capacity to address the issues highlighted in the Grant application.
2. State the goals of the project and provide a one-paragraph synopsis of the proposed project.
3. Specify the total project budget and the amount of funding requested.

B. ORGANIZATIONAL PROFILE

1. Provide the background of your organization (mission, tourism, or economic development experience, community partnerships, etc.).
2. Discuss the role and qualifications of key persons involved in the project.

C. PROJECT NEED

1. Describe the need for the proposed project.
2. Specify relevance of activities to tourism or economic development in Reynolds County.

D. PROJECT DESCRIPTION

1. List tourism or economic development related objectives and explain how this request for funding specifically supports those objectives.
2. Describe program activities and timeline; if any project is going to be placed on property, the placement must be carefully described in measurements.
3. State the anticipated tourism or economic development outcomes.
4. Describe indicators used to measure each stated objective and how these indicators will be tracked.

E. FINANCIAL PROFILE

1. Explain each line item in the proposed budget.
2. If the Taum Sauk Fund award will only be used to support a portion of the cost of the proposed project, identify other sources of funding. Include amounts and state the expenses these dollars will cover. List any in-kind services.
3. Describe services that will sustain the proposed project.

TAUM SAUK FUND GRANT APPLICATION COVER SHEET

Name of Applying Organization			
Legal Name (if different from Applying Organization Name):			
Address:			
City:	State:	Zip:	Email Address:
Primary Contact Person's Name & Title (Do not include organization here):			
Telephone for Primary Contact Person (include area code):		Fax for Primary Contact Person (include area code):	
Federal EIN:		County/Counties in which project will be implemented (list all):	
Project Title:			
Organizational Profile		Tax Status	
Age of Organization		<input type="checkbox"/> Exempt under Section 501©(3) of the IRS Code <input type="checkbox"/> Exempt governmental unit <input type="checkbox"/> Other (specify) _____	
Financial Profile			
Total Project Budget	Amount Requested from Taum Sauk Fund	Number of months required to complete project	
Print Name of President/CEO of Authorized Board Member		Title of Authorized Board Member	
Signature of Authorized Board Member		Date of Signature	

**TAUM SAUK FUND
BUDGET PAGE**

BUDGET CATEGORY	TAUM SAUK GRANT FUNDS	FUNDING FROM OTHER SOURCES
SALARIES/STAFF COMPENSATION		
CONTRACTED SERVICES		
TRAVEL		
EQUIPMENT		
SUPPLIES		
BUILDING SPACE		
CONSTRUCTION		
OTHER		
TOTAL		